

**LYCEUM OF THE PHILIPPINES UNIVERSITY**  
Intramuros, Manila

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Intramuros, Manila

**Application for Shifting of Program**

**Application for Shifting of Program**

Student Name:

Student Name:

\_\_\_\_\_

\_\_\_\_\_

Student Number:

Date Filed:

Student Number:

Date Filed:

\_\_\_\_\_

\_\_\_\_\_

Shifting From:

Shifting From:

\_\_\_\_\_ (Former Program)

\_\_\_\_\_ (Former Program)

To:

To:

\_\_\_\_\_ (Intended Program)

\_\_\_\_\_ (Intended Program)

Reason/s for Shifting:

Reason/s for Shifting:

\_\_\_\_\_

\_\_\_\_\_

**Acknowledgement:**

By affixing my signature on this form, I hereby acknowledge and certify that I have carefully read and understood the terms and conditions of the Data Privacy Policy of the Lyceum of the Philippines University (LPU). By providing personal information to LPU, I am confirming that the data is true and correct. I understand that LPU reserves the right to revise any decision made on the basis of information I provided should the information be found to be untrue or incorrect. I likewise agree that any issue that may arise in connection with the processing of my personal information will be settled amicably with LPU before resorting to appropriate arbitration or court proceedings within the Philippine jurisdiction. Finally, I am providing my voluntary consent and authorization to LPU and its duly authorized representatives to lawfully process my / my child's data information.

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\_\_\_\_\_ Signature over Printed Name of Student

\_\_\_\_\_ Signature over Printed Name of Student

\_\_\_\_\_ Signature over Printed Name of Parent/Guardian (For SHS)

\_\_\_\_\_ Signature over Printed Name of Parent/Guardian (For SHS)

**Action of the Guidance and Testing Center**

**Action of the Guidance and Testing Center**

Qualified for the new program

Qualified for the new program

\_\_\_\_\_ Guidance Director \_\_\_\_\_ Date

\_\_\_\_\_ Guidance Director \_\_\_\_\_ Date

**Action of the Former College / SHS**

**Action of the Former College / SHS**

Approved  Disapproved

Approved  Disapproved

Remarks: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_ Dean \_\_\_\_\_ Date

\_\_\_\_\_ Dean \_\_\_\_\_ Date

**Action of the Accepting College / SHS**

**Action of the Accepting College / SHS**

Approved  Disapproved

Approved  Disapproved

Remarks: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_ Dean \_\_\_\_\_ Date

\_\_\_\_\_ Dean \_\_\_\_\_ Date

**Action of the Office of University Registrar**  
Intended program is updated in the school system

**Action of the Office of University Registrar**  
Intended program is updated in the school system

\_\_\_\_\_ Sem. AY 20\_\_\_\_ - 20 \_\_\_\_

\_\_\_\_\_ Sem. AY 20\_\_\_\_ - 20 \_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

**PROCEDURE:**

- 1. Fills-out the F-REG-003**
- 2. Proceeds to Guidance and Testing Center for interview**
- 3. Secures the clearance of the former College.**
- 4. Secures the approval of the accepting college**
- 5. Submits to Registrar's Office for updating of the new program**
- 6. Claim the student's copy at the Registrar's Office**

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