

Student Records Management Department
(Office of the University Registrar)

APPLICATION FOR SUBSTITUTION OF SUBJECT/S*

Printed Name of Student (First, Middle, Last) _____
Student Number: _____ Course: _____ Major: _____

Subject to be replaced/Subject in the Curriculum			Subject to be enrolled as substitute		
Subject Code	Subject Title	Units	Subject Code	Subject Title	Units

Reason/s for substitution: _____

By affixing my signature on this form, I hereby acknowledge and certify that I have carefully read and understood the terms and conditions of the Data Privacy Policy of the Lyceum of the Philippines University (LPU). By providing personal information to LPU, I am confirming that the data is true and correct. I understand that LPU reserves the right to revise any decision made on the basis of information I provided should the information be found to be untrue or incorrect. I likewise agree that any issue that may arise in connection with the processing of my personal information will be settled amicably with LPU before resorting to appropriate arbitration or court proceedings within the Philippine jurisdiction. Finally, I am providing my voluntary consent and authorization to LPU and its duly authorized representatives to lawfully process my / my child's data information.

_____ Date Filed

_____ Signature over Printed Name of Student

Recommending Approval:

Approved by:

_____ Dean

_____ University Registrar

* Applicable to LPU Manila only

Student Records Management Department
(Office of the University Registrar)

APPLICATION FOR SUBSTITUTION OF SUBJECT/S*

Printed Name of Student (First, Middle, Last) _____
Student Number: _____ Course: _____ Major: _____

Subject to be replaced/Subject in the Curriculum			Subject to be enrolled as substitute		
Subject Code	Subject Title	Units	Subject Code	Subject Title	Units

Reason/s for substitution: _____

By affixing my signature on this form, I hereby acknowledge and certify that I have carefully read and understood the terms and conditions of the Data Privacy Policy of the Lyceum of the Philippines University (LPU). By providing personal information to LPU, I am confirming that the data is true and correct. I understand that LPU reserves the right to revise any decision made on the basis of information I provided should the information be found to be untrue or incorrect. I likewise agree that any issue that may arise in connection with the processing of my personal information will be settled amicably with LPU before resorting to appropriate arbitration or court proceedings within the Philippine jurisdiction. Finally, I am providing my voluntary consent and authorization to LPU and its duly authorized representatives to lawfully process my / my child's data information.

_____ Date Filed

_____ Signature over Printed Name of Student

Recommending Approval:

Approved by:

_____ Dean

_____ University Registrar

* Applicable to LPU Manila only