



LYCEUM OF THE PHILIPPINES UNIVERSITY

ONLINE ENROLLMENT GUIDE

1st SEMESTER, AY 2021-2022

- Current College Students
- Transferees
- Readmission / Returning Students

UPPER LEVELS

ONLINE ENROLLMENT GUIDE

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As of August 17, 2021

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FAQ'S

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CURRENT STUDENTS

When can I process my enlistment?

There is a designated schedule by colleges, per program and year level. Kindly follow the assigned schedule. Refer to Page 06 for the complete schedule of online enrollment.

How long will my enlisted subjects be valid?

Your enlistment is valid for 10 days only. The down payment or full payment must be made within this period; otherwise, it will be deleted.

I was not able to enroll during my designated schedule. When can I enroll?

The college has designated another schedule for students who were not able to enroll on his/her scheduled date. Refer to the enrollment schedule.

Where can I pay my fees?

You may pay through any of our affiliated banks and payment partners: BPI, BDO, Metrobank, MLhuillier, Bayad Centers, GCash, and PayMaya. You may check the list of payment partners through <https://bit.ly/LPUPaymentPartners>

Do you accept credit card payments?

Credit card payments are accepted onsite.

Can I enroll if I still have unsettled balance from the previous semester?

Any balance from the previous semester enrollment must be settled before a student will be allowed to enroll in the succeeding semester.

I was not enrolled last semester. How can I apply for re-admission?

Kindly accomplish the request for readmission by filling out the fillable form through https://manila.lpu.edu.ph/images/registrar_dept/F-REG-017_RE_ADMISSION_rev_4.pdf and submit it to readmission.registrar@lpu.edu.ph

What is the process for shifting to another program?

Kindly accomplish the shifting permit by filling out the fillable form through https://manila.lpu.edu.ph/images/registrar_dept/F-REG-023_SHIFTING_Rev5.pdf. Send the accomplished request to shifting.registrar@lpu.edu.ph and wait for the approval before proceeding to enlistment.

How do I request my school documents?

Send an online request to registrar@lpu.edu.ph. Kindly indicate in the subject line the document you are requesting (ex: "DOCUMENT REQUEST-TRANSCRIPT OF RECORD").

I am a graduating student. Until when can I settle my balance from the previous semester?

While there is no deadline for payment if you are a graduating student, you will not be marked "cleared" until you settle your balance and have submitted all your requirements. Your scholastic documents will only be processed after you are marked "cleared".

ONLINE ENROLLMENT SCHEDULE

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CURRENT STUDENTS



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UPPER LEVELS ENROLLMENT SCHEDULE

COLLEGE OF ARTS AND SCIENCES (CAS)

Date	Program	Year Level
August 18-19	ABMMA	Fourth Year (Regular & Non-Regular)
August 20, 23	ABB	Fourth Year (Regular & Non-Regular)
	AB Comm - IMC, ABJ	Fourth Year (Regular & Non-Regular)
August 24	ABLM, BSP	Fourth Year (Regular & Non-Regular)
August 25-26	ABMMA	Third Year (Regular & Non-Regular)
August 27-28	ABB	Third Year (Regular & Non-Regular)
	AB Comm - IMC, ABJ	Third Year (Regular & Non-Regular)
August 30	ABLM, BSP	Third Year (Regular & Non-Regular)
August 31-September 1	ABMMA	Second Year (Regular & Non-Regular)
September 2-3	ABB	Second Year (Regular & Non-Regular)
	AB Comm - IMC, ABJ	Second Year (Regular & Non-Regular)
September 6	ABLM, BSP	Second Year (Regular & Non-Regular)
September 7 onwards	All Programs	Transferees
September 7	All Programs	Fourth Year (Regular & Non-Regular)
September 8	All Programs	Third Year (Regular & Non-Regular)
September 9	All Programs	Second Year (Regular & Non-Regular)
September 10	All Programs	All Year Levels



COLLEGE OF BUSINESS ADMINISTRATION (CBA)

DATE

DAY

YEAR LEVEL

PROGRAM

REGULAR STUDENTS

August 18

Wednesday

4th year

BSCA

August 19

Thursday

4th year

BSBA OM
BSBA BM
BSBA MM

August 20

Friday

4th year

BSA
BSMA

August 23

Monday

3rd year

BSCA

August 24

Tuesday

3rd year

BSBA OM
BSBA BM
BSBA MM

August 25

Wednesday

3rd year

BSA
BSMA

August 26

Thursday

2ND year

BSCA

August 27

Friday

2nd year

BSBA OM
BSBA BM
BSBA MM

August 31

Tuesday

2nd year

BSA
BSMA

September 1

Wednesday

All Year Level

All Programs

NON-REGULAR STUDENTS

September 2

Thursday

All 4th year
All Transferees

All Programs

September 3

Friday

All 3rd year
All Transferees

All Programs

September 6

Monday

All 2nd year
All Transferees

All Programs

September 7-10

Tuesday- Friday

All Year Levels
All Transferee

All Programs



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UPPER LEVELS ENROLLMENT SCHEDULE

COLLEGE OF INTERNATIONAL RELATIONS (CIR)

Date	Program	Year Level
August 18-20	All Programs	Fourth Year (Regular & Non-Regular)
August 23-25	All Programs	Second Year (Regular & Non-Regular)
August 26-27, and 31	All Programs	Third Year (Regular & Non-Regular)
September 1 onwards	All Programs	Transferees
		All Year Levels

COLLEGE OF INTERNATIONAL TOURISM AND HOSPITALITY MANAGEMENT

DATE	DAY	YEAR LEVEL/ PROGRAM
August 18, 2021	Wednesday	CITHM - 4th year BSIHM CLOHS Regular & Non-Regular
August 19, 2021	Thursday	CITHM- 4th year BSIHM CLOCA Regular & Non-Regular
August 20, 2021	Friday	CITHM- 4th year BSIHM CAKO & HRA Regular & Non-regular
August 23, 2021	Monday	CITHM - 4th year BSITTM Regular & Non-Regular
August 24, 2021	Tuesday	CITHM- 3rd year BSIHM CLOHS Regular & Non-regular
August 25, 2021	Wednesday	CITHM- 3rd year BSIHM CLOCA Regular & Non-regular
August 26, 2021	Thursday	CITHM- 3rd year BSITTM - Regular & Non-regular
August 27, 2021	Friday	CITHM- 3rd year BSITTM - Regular & Non-regular
August 30, 2021	Monday	CITHM- 3rd year BSIHM CAKO & HRA Regular & Non-regular
August 31, 2021	Tuesday	CITHM- 2nd year BSIHM CLOCA - Regular & Non-regular
September 1, 2021	Wednesday	CITHM- 2nd year BSIHM CLOCA - Regular & Non-regular
September 2, 2021	Thursday	CITHM- 2nd year BSIHM CLOHS -Regular & Non-regular
September 3, 2021	Friday	CITHM- 2nd year BSIHM CAKO & HRA -Regular & Non-regular
September 6, 2021	Monday	CITHM- 2nd year BSITTM - Regular & Non-regular
September 7, 2021	Tuesday	CITHM- 2nd year BSITTM - Regular & Non-regular
September 8, 2021	Wednesday	CITHM- All Year Levels & Transferees
September 9, 2021	Thursday	CITHM- All Year Levels & Transferees
September 10, 2021	Friday	CITHM- All Year Levels & Transferees



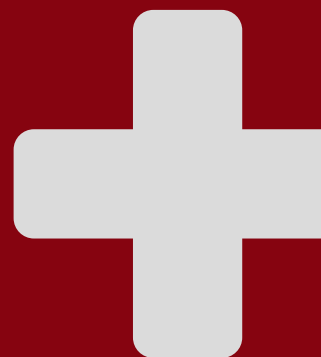
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UPPER LEVELS ENROLLMENT SCHEDULE

COLLEGE OF TECHNOLOGY (COT)

Date	Program	Year Level
August 18-22	BSCS, BSIT	Second Year (Regular & Non-Regular)
August 23-27	BSCS, BSIT	Third Year (Regular & Non-Regular)
August 31-September 3	BSCS - Software Engineering	Fourth Year (Regular & Non-Regular)
September 6-8	BSIT - Technopreneurship	Fourth Year (Regular & Non-Regular)
September 9-12	BSIT - Information Security	Fourth Year (Regular & Non-Regular)
August 18 onwards	All Programs	Transferees

Enroll Now!

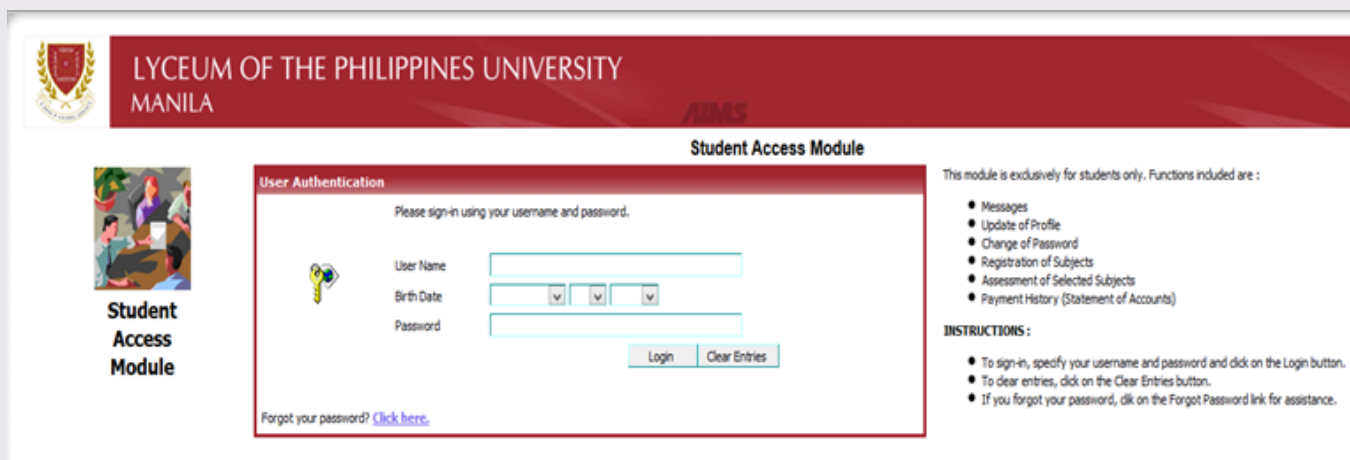


STEP-BY-STEP ONLINE ENROLLMENT PROCEDURES



ENROLLMENT PROCEDURES: CURRENT STUDENTS

1. Log-on to <https://aims.lpu.edu.ph/lpumnl/students/>
2. Log in to your account using your Student Number as User Name.



The screenshot shows the 'Student Access Module' login interface. At the top, there is a header with the university's logo and name. Below this, the 'User Authentication' section prompts the user to sign in with their username and password. The form includes fields for 'User Name', 'Birth Date' (with dropdown menus for month, day, and year), and 'Password'. There are 'Login' and 'Clear Entries' buttons. A 'Forgot your password?' link is provided. To the right, a list of functions available to students is shown, including Messages, Profile updates, Password changes, Subject registration, Subject assessment, and Payment history. Instructions for using the module are also provided.

**LYCEUM OF THE PHILIPPINES UNIVERSITY
MANILA**

AIMS

Student Access Module

User Authentication

Please sign-in using your username and password.

User Name:

Birth Date:

Password:

Forgot your password? [Click here.](#)

This module is exclusively for students only. Functions included are :

- Messages
- Update of Profile
- Change of Password
- Registration of Subjects
- Assessment of Selected Subjects
- Payment History (Statement of Accounts)

INSTRUCTIONS :

- To sign-in, specify your username and password and click on the Login button.
- To clear entries, click on the Clear Entries button.
- If you forgot your password, click on the Forgot Password link for assistance.

3. Go to Registration Tab.

[Message](#) [Section Offering](#) [Registration](#) [Profile](#) [Schedule](#) [Grades](#) [Account](#) [Calendar](#) [Password](#) [Services and Facilities Evaluation](#)

ENROLLMENT PROCEDURES: CURRENT STUDENTS

4. **For Regular students**, follow these steps to register subjects.

4.1. Select a section

Student Name:	DELA CRUZ, JUAN DUMMY	Student No.:	2014-12345
Program:	Bachelor of Science in International Travel and Tourism Management	Year Level:	Second Year
School Year:	2015-2016	Semester:	First
Status:	Continuing (Irregular) (24 Unit(s) Allowed)	Section:	<div><div>H2461TTM</div><div>-select section-</div><div>H2461TTM</div><div>H2471TTM</div><div>H2481TTM</div><div>H2491TTM</div><div>H2501TTM</div><div>H2511TTM</div><div>H2521TTM</div><div>H2531TTM</div><div>H2541TTM</div><div>H2551TTM</div><div>H2561TTM</div><div>H2571TTM</div></div>

LEGEND :

No Available Slot/Schedule

Corequisite

Subject Already Taken

Has Prerequisite

Retake

ENROLLMENT PROCEDURES: CURRENT STUDENTS

4.2 Schedules of the subjects under the selected section will be shown. Simply tick all the subjects one by one for easy registration.

#	Subject Code	Description	Lec Hours	Lab Hours	Credited Units	Schedule
<input type="radio"/>	CHIN01R	Elementary Mandarin	3	0	3	- select schedule - ▾
<input type="radio"/>	DFDL01H	Principles of Food Production	2	4	4	[39] H246ITTM M 07:00AM-08:30AM 101NB/W 07:00AM-08:30AM 101NB ▾
<input checked="" type="radio"/>	FILN02A	Pagbasa at Pagsulat Tungo sa Pananaliksik	3	0	3	[38] H246ITTM M 08:30AM-10:30AM 101NB/W 08:30AM-10:30AM 101NB ▾
<input type="radio"/>	FREN01R	Elementary French	3	0	3	- select schedule - ▾
<input checked="" type="radio"/>	IWPL01C	ICT in the Workplace	3	0	3	[38] H246ITTM T 07:00AM-08:30AM 101NB/TH 07:00AM-08:30AM 101NB ▾
<input checked="" type="radio"/>	NIPN01R	Elementary Nippongo	3	0	3	[38] H246ITTM T 08:30AM-10:00AM 107/TH 08:30AM-10:00AM 107 ▾
<input checked="" type="radio"/>	NSTPN12L	National Service Training Program 2 (CWTS)	3	0	3	[39] H246ITTM F 07:00AM-08:30AM 101NB/S 07:00AM-08:30AM 101NB ▾
<input checked="" type="radio"/>	PEBN03A	Individual/Dual Sports (Bowling)	2	0	2	[39] H246ITTM S 01:00PM-03:00PM GYM1 ▾
<input type="radio"/>	SPAN01R	Elementary Spanish	3	0	3	- select schedule - ▾
<input checked="" type="radio"/>	TSML03H	Travel and Tour Operations	3	0	3	[39] H246ITTM F 08:30AM-10:00AM 107/S 08:30AM-10:00AM 107 ▾
<input checked="" type="radio"/>	TSMN20H	World Tourism	3	0	3	[39] H246ITTM F 10:00AM-11:30AM 107/S 10:00AM-11:30AM 107 ▾



NOTE: A student can only choose a maximum of 3 subjects scheduled in a day.

ENROLLMENT PROCEDURES: CURRENT STUDENTS

5. **For Irregular Students**, follow these steps to register subjects.

5.1. Do not select any section from the dropdown, tick the subjects one by one.

LEGEND:

No Available Sect./Schedule

Corequisite

Subject Already Taken

Has Prerequisite

Retake

#	Subject Code	Description	Lec Hours	Lab Hours	Credited Units	Schedule
	CHIN01R	Elementary Mandarin	3	0	3	- select schedule -
	DFDL01H	Principles of Food Production	2	4	4	- select schedule -
	FILN02A	Pagbasa at Pagsulat Tungo sa Pananaliksik	3	0	3	- select schedule -
	FREN01R	Elementary French	3	0	3	- select schedule -
	IWPL01C	ICT in the Workplace	3	0	3	- select schedule -
	NPN01R	Elementary Nippongo	3	0	3	- select schedule -
	STPN12L	National Service Training Program 2 (CWTS)	3	0	3	- select schedule - [40] HQ20CAKO SUN 08:00AM-05:00PM GYM1 [35] HQ21CAKO SUN 08:00AM-05:00PM GYM1
	PEBN03A	Individual/Dual Sports (Bowling)	2	0	2	- select schedule -
	SPAN01R	Elementary Spanish	3	0	3	- select schedule -
	TSMLE03H	Travel and Tour Operations	3	0	3	- select schedule -
	TSMN00H	World Tourism	3	0	3	- select schedule -

ENROLLMENT PROCEDURES: CURRENT STUDENTS

5.2. Select the desired schedule

LEGEND:
No Available Seat / Schedule
Corequisite
Subject Already Taken
Has Prerequisite
Retake

#	Subject Code	Description	Lec Hours	Lab Hours	Credited Units	Schedule
●	CHN01R	Elementary Mandarin	3	0	3	- select schedule -
●	DFDL01H	Principles of Food Production	2	4	4	- select schedule -
●	FILN02A	Pagbasa at Pagulat Tungo sa Pananaliksik	3	0	3	- select schedule -
●	FREN01R	Elementary French	3	0	3	- select schedule -
●	IWPL01C	ICT in the Workplace	3	0	3	- select schedule -
●	NIPN01R	Elementary Nippongo	3	0	3	- select schedule -
●	NSTPN12L	National Service Training Program 2 (CWTS)	3	0	3	- select schedule -
●	PEBN03A	Individual/Dual Sports (Bowling)	2	0	2	[40] H22DCARQ SUN 08:00AM-05:00PM GYM1 [39] H221CARQ SUN 08:00AM-05:00PM GYM1
●	SPAN01R	Elementary Spanish	3	0	3	- select schedule -
●	TSM03H	Travel and Tour Operations	3	0	3	- select schedule -
●	TSMN20H	World Tourism	3	0	3	- select schedule -

6. Selected subjects and schedules will go to the “Registered Subjects” portion.

REGISTERED SUBJECTS

#	Subject Code	Description	Lec Hours	Lab Hours	Credited Units	Schedule
●	NSTPN12L	National Service Training Program 2 (CWTS)	3	0	3	[39] H220CARQ SUN 08:00AM-05:00PM GYM1

Note: Subjects under “**Registered Subjects**” are automatically saved. So, there is no need to worry about losing them. If you register 1 subject today, and you are not so sure yet with other subjects’ schedules, you can leave your registered subject as it is; that is already yours even if you will continue your registration the following day.



NOTE: A student can only choose a maximum of 3 subjects scheduled in a day.

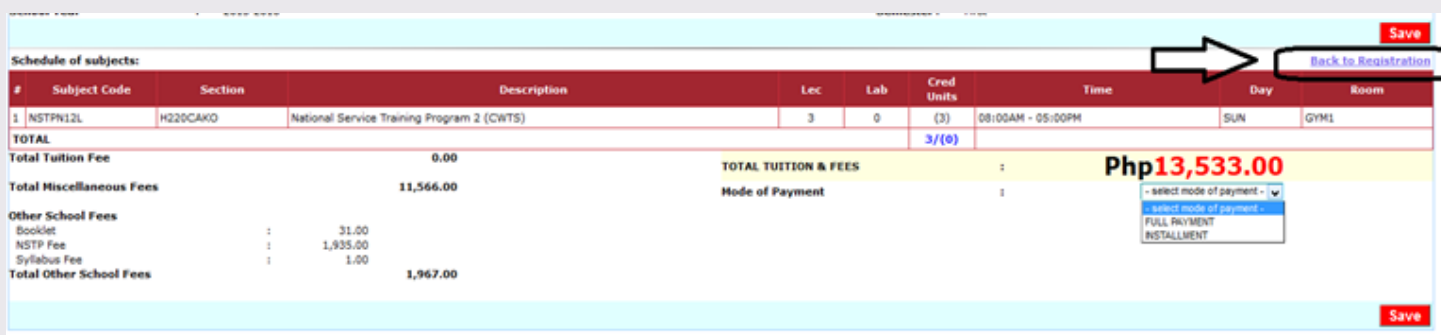
7. For students with back subject/s, simply click the “Available Subjects” button then tick the desired subject and select the preferred schedule.

8. Click the “Assess” button to view assessment.



ENROLLMENT PROCEDURES: CURRENT STUDENTS

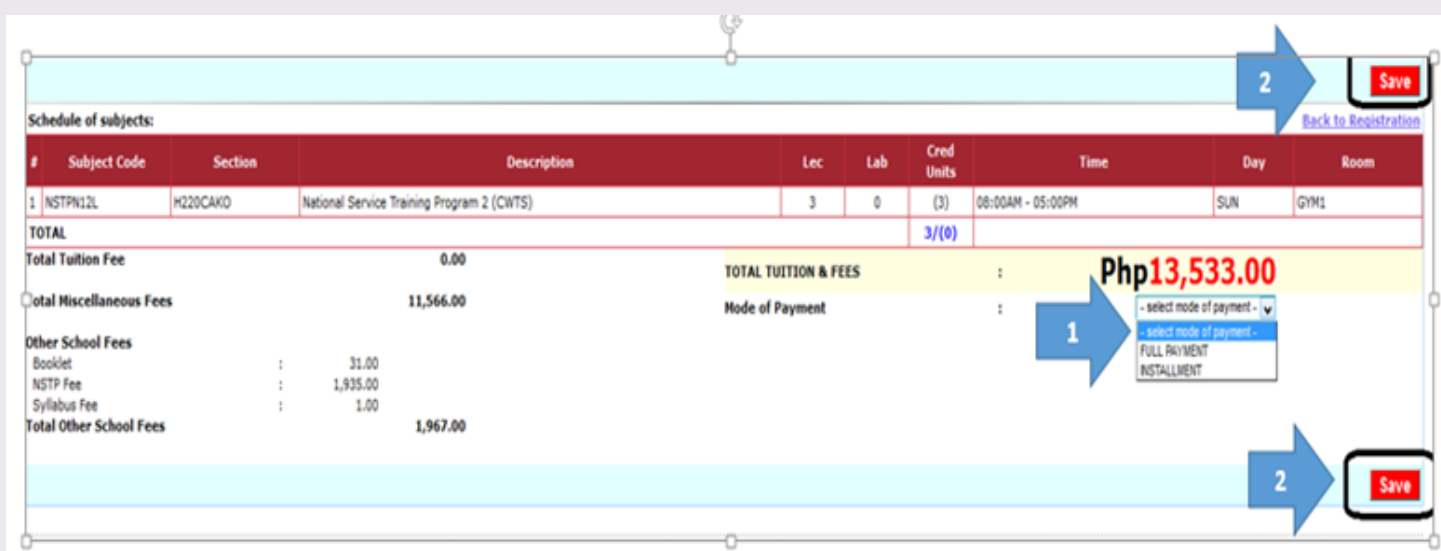
This is how the page looks like after clicking the **“Assess”** button. Click the **Back to Registration** link if you wish to make changes / add more subjects



The screenshot shows the 'Schedule of subjects' section with a table containing one subject: NSTPN12L, H220CAK0, National Service Training Program 2 (CWTS), 3 Lec, 0 Lab, 3 Cred Units, 08:00AM - 05:00PM, SUN, GYM1. Below the table, the 'TOTAL' row shows a total tuition fee of 0.00 and total miscellaneous fees of 11,566.00. The 'TOTAL TUITION & FEES' row shows a total of Php13,533.00. The 'Mode of Payment' dropdown menu is open, showing options: FULL PAYMENT and INSTALLMENT. A red arrow points to the 'Back to Registration' link, and a red box highlights the 'Save' button.

#	Subject Code	Section	Description	Lec	Lab	Cred Units	Time	Day	Room
1	NSTPN12L	H220CAK0	National Service Training Program 2 (CWTS)	3	0	(3)	08:00AM - 05:00PM	SUN	GYM1
TOTAL						3/(0)			
Total Tuition Fee				0.00		TOTAL TUITION & FEES		: Php13,533.00	
Total Miscellaneous Fees				11,566.00		Mode of Payment		: <div>- select mode of payment - FULL PAYMENT INSTALLMENT</div>	
Other School Fees									
Booklet				: 31.00					
NSTP Fee				: 1,935.00					
Syllabus Fee				: 1.00					
Total Other School Fees				1,967.00					

9. Select “Payment mode” (1) then click the “Save” button (2) to complete your registration. Make sure all subjects and schedules selected are correct because you can no longer make changes.

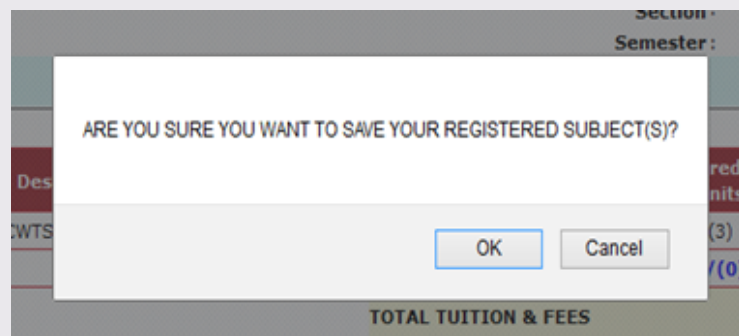
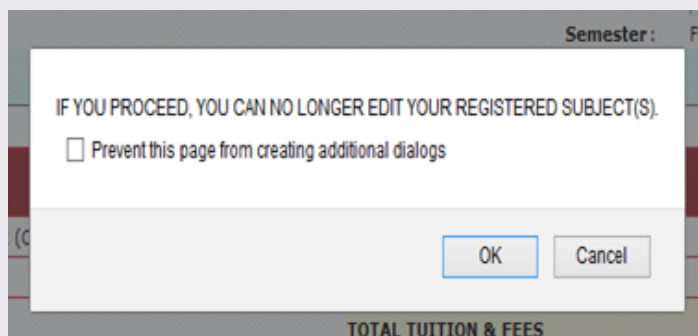


The screenshot shows the same enrollment assessment page as above, but with numbered annotations. A blue arrow labeled '1' points to the 'Mode of Payment' dropdown menu. A blue arrow labeled '2' points to the 'Save' button. The 'Back to Registration' link is also visible.

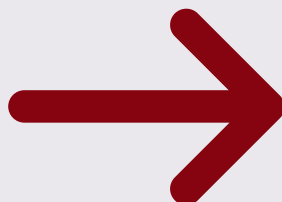
#	Subject Code	Section	Description	Lec	Lab	Cred Units	Time	Day	Room
1	NSTPN12L	H220CAK0	National Service Training Program 2 (CWTS)	3	0	(3)	08:00AM - 05:00PM	SUN	GYM1
TOTAL						3/(0)			
Total Tuition Fee				0.00		TOTAL TUITION & FEES		: Php13,533.00	
Total Miscellaneous Fees				11,566.00		Mode of Payment		: <div>- select mode of payment - FULL PAYMENT INSTALLMENT</div>	
Other School Fees									
Booklet				: 31.00					
NSTP Fee				: 1,935.00					
Syllabus Fee				: 1.00					
Total Other School Fees				1,967.00					

ENROLLMENT PROCEDURES: CURRENT STUDENTS

10. After clicking the save button, the system will prompt the following questions / options before finalizing the procedure to make sure that you are properly guided. Click OK, otherwise, click the cancel button.



Clicking OK button
will still prompt you
another option /
message



Click OK if FINAL
otherwise, click the
cancel button.

ENROLLMENT PROCEDURES: CURRENT STUDENTS

11. After saving, click printer-friendly version.

Welcome, **ARANDY, ARIANNE THERESE SURAWAY** (2011-11032) SIGN OUT

Student Name	: ARANDY, ARIANNE THERESE SURAWAY	Student No. :	2011-11032
Program	: Bachelor of Science in International Hospitality Management with Specialization in Cruise Line Operations in Culinary Arts	Year Level :	Fourth Year
Status	: Continuing (Irregular) (6 Unit(s) Allowed)	Section :	<input type="text" value="select section"/>
School Year	: 2014-2015	Semester :	Second

Save

Schedule of subjects: Back to Registration

#	Subject Code	Section	Description	Lec	Lab	Cred Units	Time	Day	Room
1	DTCN09H	H449CLOCA	Practicum 8 (200 hours) Basic Safety Course	2	0	2	05:00PM - 07:00PM	TF	228
TOTAL						2/(0)			


Total Tuition Fee	2,458.00	TOTAL TUITION & FEES	Php13,275.00
Total Miscellaneous Fees	10,816.00	Mode of Payment	<input type="text" value="INSTALLMENT"/>
Other School Fees		Installment Charge	1,000.00
Syllabus Fee	: 1.00	Downpayment	5,000.00
Total Other School Fees	1.00	Payment 1 (11/29/2014)	3,091.00
		Payment 2 (01/15/2015)	3,091.00
		Payment 3 (03/01/2015)	3,093.00
		AMOUNT DUE	Php 5,000.00
		GRAND TOTAL	Php 14,275.00

View this page in a printer-friendly version. Clicking this link will open a new page in the web browser.

Save

ENROLLMENT PROCEDURES: CURRENT STUDENTS

12. Print your Unofficial Assessment Form and proceed to Payment.


LYCEUM OF THE PHILIPPINES UNIVERSITY
 1st Semester, AY 2021-2022
UNOFFICIAL ASSESSMENT FORM

Entry : **2122**

APPLICANT ID: _____ COURSE: BSA
 NAME: _____ COLLEGE: College of Business Administration

CLASS SCHEDULE

SUBJECT CODE	COURSE DESCRIPTION	SECTION	TIME	DAYS	ROOM	UNITS
UTSN01A	Understanding the Self	B125	07:00AM-09:30AM	W	215A (CBA)	3
RPHN01A	Readings in Philippine History	B125	09:30AM-12:00PM	W	215A (CBA)	3
PHFN01A	Physical Activities Towards Health and	B125	07:00AM-09:30AM	TH	215A (CBA)	2
PCCN01A	Purposive Communication	B125	07:00AM-09:30AM	T	215A (CBA)	3
MMVN01A	Mathematics in the Modern World	B125	09:30AM-12:00PM	T	215A (CBA)	3
JPLN01A	The Life of Dr. Jose P. Laurel: Nationalist and	B125	07:00AM-09:30AM	M	215A (CBA)	3
ECON06B	Managerial Economics (Micro Economics)	B125	09:30AM-12:00PM	TH	215A (CBA)	3
ARTN01A	Art Appreciation	B125	09:30AM-12:00PM	M	215A (CBA)	3
NOTHING FOLLOWS						
TOTAL UNITS						23
TUITION FEE					36,731.00	
MISCELLANEOUS FEES					8,079.75	
LABORATORY AND OTHER FEES						
OTHER FEES		LABORATORY FEES				
ID Fee	234.00					
TOTAL LABORATORY AND OTHER FEES					234.00	
TOTAL ASSESSMENT					45,044.75	
ADD: INSTALLMENT CHARGE					1,000.00	
TOTAL AMOUNT DUE					46,044.75	
LESS: DOWNPAYMENT					0.00	
BALANCE (PAYABLE INSTALLMENTS)					46,044.75	
INSTALLMENT PAYMENT SCHEDULE						
PAYMENT	DUE DATE		MINIMUM AMOUNT DUE			
Down payment			5,000.00			
ACKNOWLEDGEMENT (to be signed by Student)						
I understand and agree to the following:						
1. That I am considered officially enrolled for the semester only.						
2. That this assessment is valid for 10 days only. Failure to confirm my enrolment and pay the minimum downpayment will automatically render this assessment void. The 10-day grace period is not applicable to enlisted subjects during the start of class.						
3. That any unpaid balance shall be paid in full, including the applicable penalties, prior to re-enrollment or issuance of any clearance for graduation or transfer credential.						
4. All Fees are subject to audit.						

PAYMENT CENTERS

22



BANK

CURRENT STUDENTS

Once you have the unofficial Enrollment Assessment Form (EAF), you may pay through our Payment Partners:



<https://bit.ly/LPUPaymentPartners>



GCash



PayMaya

SUBJECT OFFERINGS

24



CURRENT STUDENTS

COLLEGE OF ARTS & SCIENCES



https://manila.lpu.edu.ph/images/UpperLevels/CAS_SubjectOfferings_1stSem_AY21_22.pdf

COLLEGE OF BUSINESS ADMINISTRATION



https://manila.lpu.edu.ph/images/UpperLevels/CBA_SubjectOfferings_1stSem_AY21_22.pdf

COLLEGE OF INTERNATIONAL RELATIONS



https://manila.lpu.edu.ph/images/UpperLevels/CIR_SubjectOfferings_1stSem_AY21_22.pdf

COLLEGE OF INTERNATIONAL TOURISM AND HOSPITALITY MANAGEMENT



https://manila.lpu.edu.ph/images/UpperLevels/THM_SubjectOfferings_1stSem_AY21_22.pdf

COLLEGE OF TECHNOLOGY



https://manila.lpu.edu.ph/images/UpperLevels/COT_SubjectOfferings_1stSem_AY21_22.pdf

DATES TO REMEMBER



CURRENT STUDENTS



ACADEMIC CALENDAR

First Semester AY 2021 - 2022

September 8

Total Quality Instruction
Development Program

September 13

Classes Begin

September 17

Last day of Filing of Alumni Discount
for Senior High School and
College of Law

September 21

Last Day of Late Enrollment and
Dropping of Subjects
(with fee adjustment)

September 29

Last Day of Dropping Without
Fee Adjustment

September 30

Last Day of Filing of Sibling Discount

October 8

Last day of Filing of Alumni Discount
for College and Graduate School

ONLINE CLASSES SCHEDULE

September 13 to October 11
Module Period 1

September 13-21

Prelim Period

September 21

Prelim Exam

September 22-30

Midterm Period

September 30

Midterm Exam

October 19

Completion Exam for Midterm

October 1-11

Final Period

October 11

Final Exam

October 12-14

Module Break

October 15 to November 16
Module Period 2

October 15-25

Prelim Period

October 25

Prelim Exam

October 26 - November 5

Midterm Period

November 5

Midterm Exam

November 23

Completion Exam for Midterm

November 8-16

Final Period

November 16

Final Exam

November 17-21

Module Break

November 22 to December 21
Module Period 3

November 22-30

Prelim Period

November 30

Prelim Exam

December 1-10

Midterm Period

December 10

Midterm Exam

January 6, 2022

Completion Exam for Midterm

December 13-21

Final Period

December 21

Final Exam

STUDENT RECORDS MANAGEMENT DEPARTMENT

January 3 to 31, 2022
Module Period 4

January 3-11

Prelim Period

January 11

Prelim Exam

January 12-20

Prelim Exam

January 20

Midterm Exam

January 28

Completion Exam for Midterm

January 21-31

Final Period

January 31

Final Exam

February 8

Deadline of Encoding of Final
Grades (all Module Periods)

HOLIDAYS / NO CLASS DAYS:

September 27

SHL Day (Family Day)

November 1

All Saint's Day

November 2

All Soul's Day

November 30

Bonifacio Day

December 8

Feast of the Immaculate

Conception of Mary

December 25

Christmas Day

December 22

Start of Christmas Break

December 30

Rizal Day

COMPLETION PERIOD:

December 2022

Deadline for Completion of INC
grades for 1st Semester,
AY 2021-2022

REMINDERS

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CURRENT STUDENTS

SCHOLARSHIP DISCOUNT

For Scholars, except for merit scholarship, follow enrolment procedures 1-12 then send an email to scholarship.registrar@lpu.edu.ph with your attached Unofficial Enrollment Assessment Form for tagging of discount before payment.

PRACTICUM DISCOUNT

Those who will enroll in Practicum only can avail of the practicum discount. Follow enrolment procedures 1- 12 then proceed to the SRMD for tagging of practicum discount before payment.

ALUMNI DISCOUNT and SIBLING DISCOUNT

Alumni discount or sibling discount, whichever is applicable, will automatically be applied to your account before the midterm examination. **You can already pay at the bank right after the registration.**



NOTE: A student can only choose a maximum of 3 subjects scheduled in a day.

SUBSTITUTION AND PERMIT TO OVERLOAD

For application of substitution of subjects or permit to overload, kindly accomplish the fillable forms

(APPLICATION FOR OVERLOAD -

https://manila.lpu.edu.ph/images/registrar_dept/F-REG-022_Application_for_overload_Rev3.pdf and **APPLICATION FOR SUBSTITUTION OF SUBJECT/S -**

https://manila.lpu.edu.ph/images/registrar_dept/F-REG-027_Substitution_of_subject_Rev_2.pdf) and submit to your respective program evaluators:

CAS - leonora.delossantos@lpu.edu.ph

CBA - daisy.checa@lpu.edu.ph

CIR - lourdes.benavidez@lpu.edu.ph

CITHM - HRA - daisy.checa@lpu.edu.ph

CITHM - ITTM - gina.romero@lpu.edu.ph

CITHM - CLOCA, CAKO and CLOHS -

dexter.dadag@lpu.edu.ph

COT - dexter.dadag@lpu.edu.ph

BE A LYCEAN

Take the Lead!

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