

Lyceum of the Philippines University

Manila Makati Cavite

Research and Innovation Center

AVAILMENT OF RESEARCH GRANT

1.0 Name of Proponent		1.1 College/Department				
2.0 Deloading Units Requested	2.1 Term ___ Sem. AY _____	2.2 Duration of Study (in months)				
3.0 Proposal Title						
4.0 Objectives of the Study						
5.0 Proposed Work Plan						
Objectives	Activities	Timetable (in months)	Expected Output/ Deliverables			
6.0 Proposed Working Schedule						
	MON	TUE	WED	THU	FRI	SAT
AM	_____	_____	_____	_____	_____	_____
PM	_____	_____	_____	_____	_____	_____
7.0 Estimated Total Research Costs _____						
7.1 Estimated Research Deloading Costs _____ Cash Incentive _____ Chargeable to						
[] College/Unit		[] RIC		[] Others, specify _____		
7.2 Estimated Research-Related Costs _____ Chargeable to						
[] College/Unit		[] RIC		[] Others, specify _____		

8.0 Dissemination Requirement		
[] Forum, Please specify _____	[] Publication, Please specify _____	[] Instructional Materials, specify _____
[] Conference, Please specify _____	[] Community, Please specify _____	[] Others, Please specify, _____

9.0 Terms and Conditions

- 9.1 Research Work.** The researcher shall perform the project in accordance with the Proposed Work Plan. In the event that the researcher is unable to perform the research activities, s/he shall notify the Research and Innovation Center.
- 9.2 Monitoring and Reporting.** The researcher shall submit a Mid-Term Monitoring Report to RIC which details the percentage of compliance to the Proposed Work Plan, the reasons for the project delay, if any, and future events which might prevent the timely completion of the project.
- 9.3 Research Deloading.** The researcher shall be entitled to a research deloading. The research deloading shall be treated as an equivalent teaching load for payment purposes.
- 9.4 Non-Completion of Research Project.** In the event that the researcher fails to complete the Research Paper, s/he shall refund the amount released for research deloading.
- 9.5 Ownership of Research Work.** Lyceum of the Philippines University shall become the owner of the Research Paper; hence, publication and dissemination (oral or written) of the research results or sale of the Research Paper shall not be allowed without prior approval and written consent of LPU. The researcher shall, however, retain authorship of the Research Paper.
- 9.6 Research Ethics.** The researcher shall conduct the research with professional integrity. As such, documentation of the research process shall be required. Research misconduct, which includes data fabrication, plagiarism and the like, shall be subject to disciplinary action.

*By affixing my signature on this form, I hereby acknowledge and certify that I have carefully read and understood the terms and conditions of the Data Privacy Policy of the Lyceum of the Philippines University (LPU). By providing personal information to LPU, I am confirming that the data is true and correct. I understand that LPU reserves the right to revise any decision made on the basis of the information I provided should the information be found to be untrue or incorrect. I likewise agree that any issue that may arise in connection with the processing of my personal information will be settled amicably with LPU before resorting to appropriate arbitration or court proceedings within the Philippine jurisdiction. Finally, I am providing my voluntary consent and authorization to LPU and its duly authorized representatives to lawfully process my / my child's data / information.

 Signature over Printed Name of Proponent/s*

 Date Submitted

Endorsed by:

Proposal Evaluation Rating _____
 Endorsed by:

Approved by:

 Dean/Department Head

 RIC Executive Director

 Vice President for Academic Affairs